



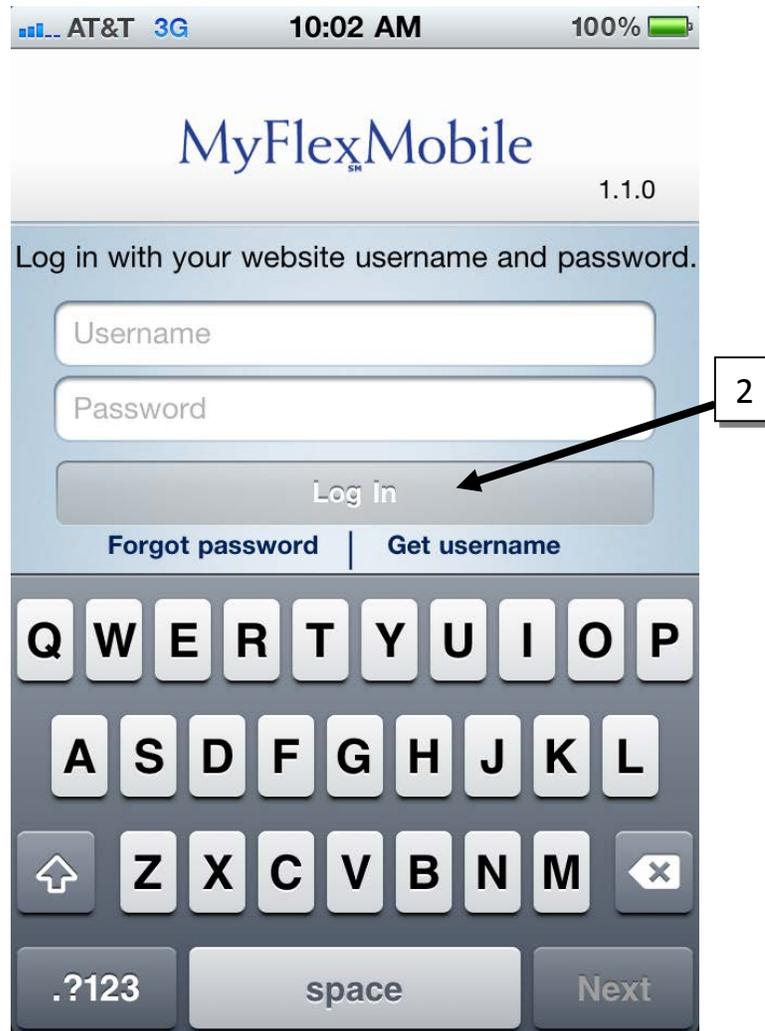
How to Use the MyFlexMobile App for iPhone

Claims Upload

1. The MyFlexMobile App can be easily downloaded from the iTunes Store to your iPhone for free. Click on the MyFlexMobile App to access the log in page.



- From the log in screen, enter your **Username** and **Password**.
Select **Log In** to continue.



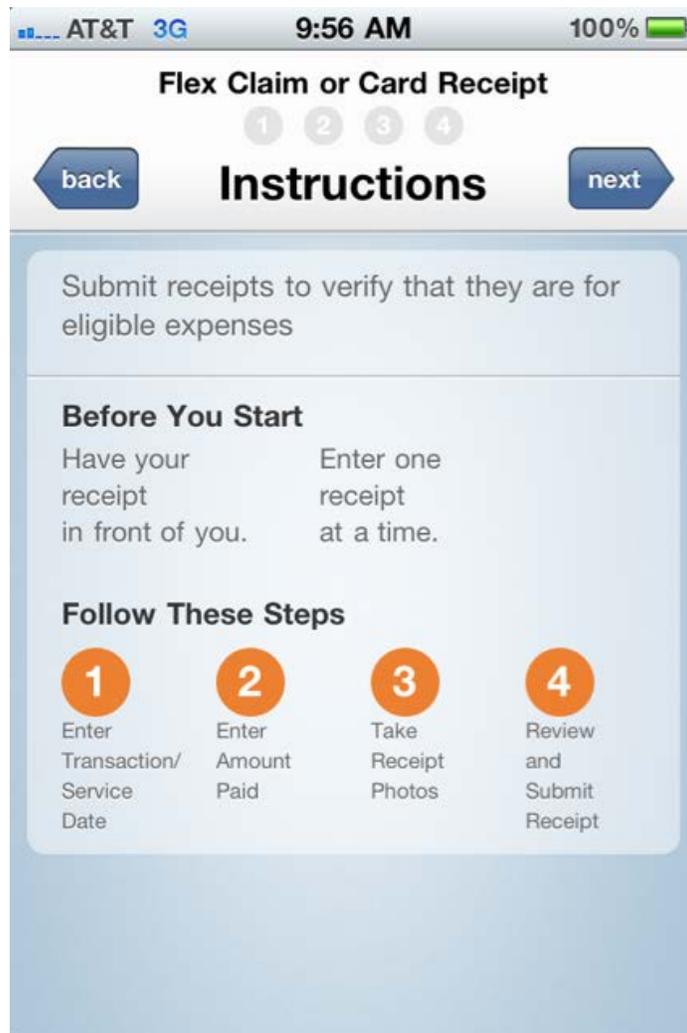
3. Once logged in, you have the option to view your benefit account balance by selecting **account** or to submit a receipt selecting **Submit New Receipt**.
4. To submit for reimbursement or substantiate a debit card charge, select **Submit New Receipt**.



5. To upload a claim for reimbursement, click on **Out of Pocket Expense Claim** or to submit an Itemized Statement/EOB for debit card transaction verification, select **Verify Benefit Card Use**.



6. Click **next** to start the submission process.



- Using the date reel to enter the month, day, and year of your service start and service end dates. Select **next** to continue.



AT&T 3G 9:56 AM 100%

Flex Claim or Card Receipt

1 2 3 4

back **Enter Date** next

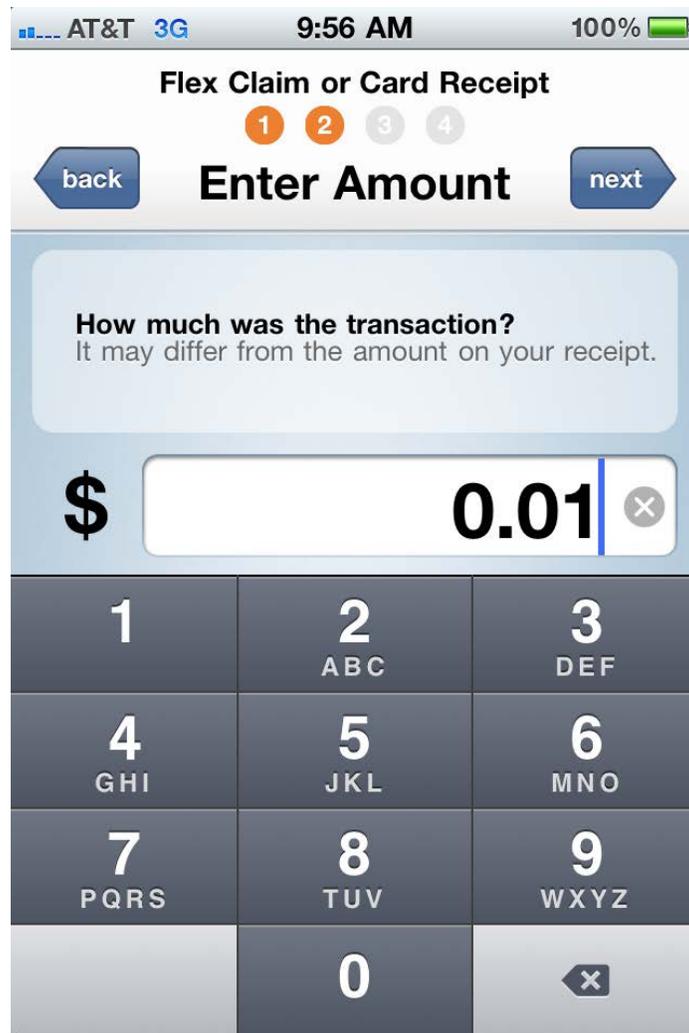
Enter each transaction separately.

When was the date of service?
The day you received this service or purchased this item. It may be different than the day you paid. A future date is not permitted.

July	17	2010
August	18	2011
September	19	2012
October	20	2013
November	21	2014

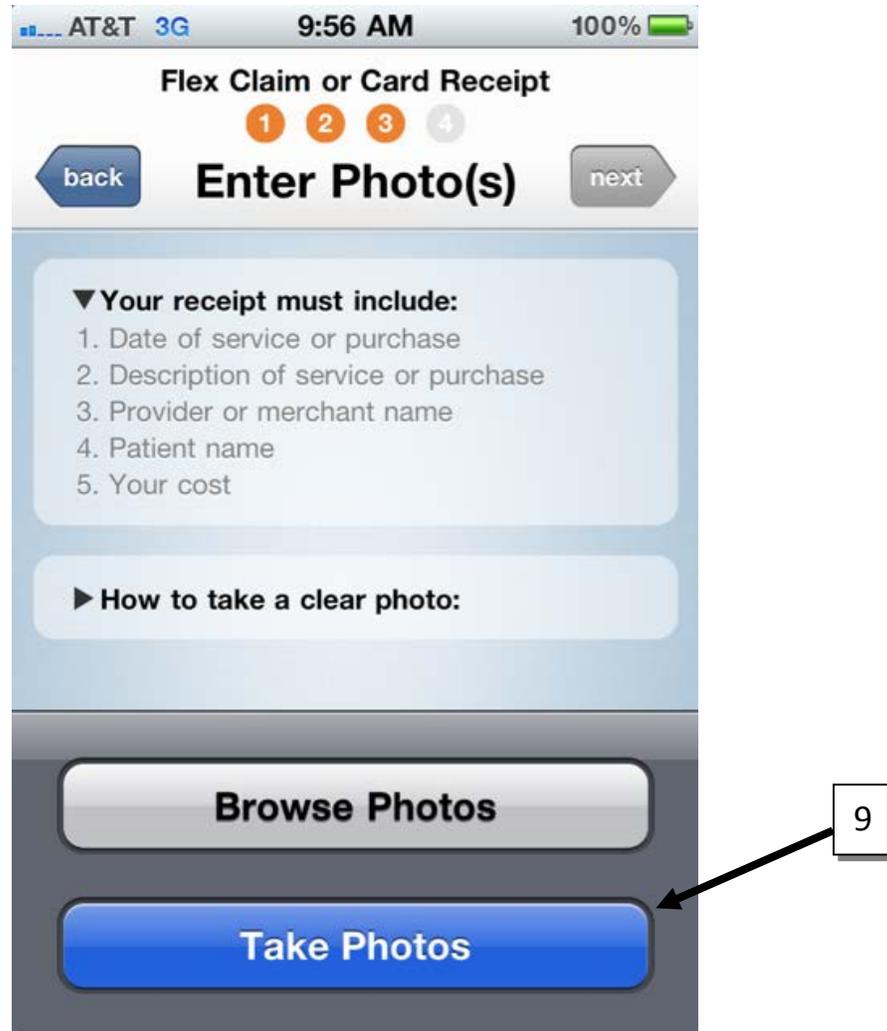
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- Using the key pad enter the amount of your transaction.
Select **next** to continue.



The screenshot shows a mobile application interface for entering a transaction amount. At the top, the status bar displays "AT&T 3G", "9:56 AM", and "100%" battery. The app title is "Flex Claim or Card Receipt". Below the title are four numbered steps (1, 2, 3, 4), with step 2 highlighted in orange. A "back" button is on the left and a "next" button is on the right. The main heading is "Enter Amount". Below this is a text box asking "How much was the transaction?" with a sub-note "It may differ from the amount on your receipt." A dollar sign (\$) is to the left of a text input field containing "0.01" and a clear (X) button. Below the input field is a numeric keypad with digits 1-9, 0, and a clear (X) button.

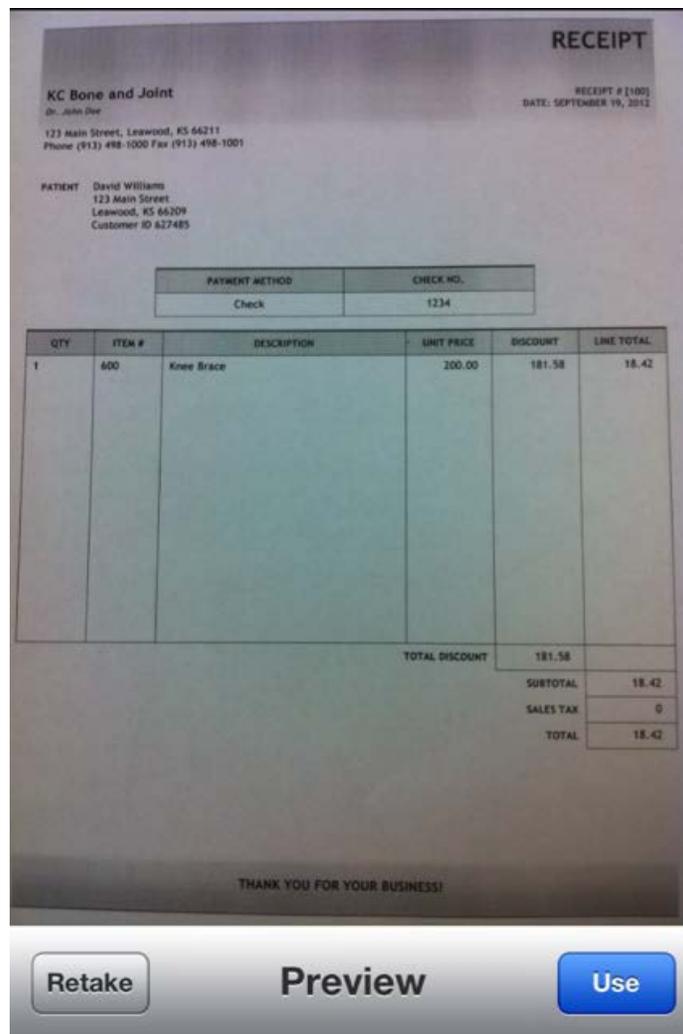
9. When adding a photo to your claim you have two options, either **Browse Photos** which will pull up the photos stored on your phone or **Take Photos**. Click on Take Photos.





10. After selecting **Take Photos**, the camera on your iPhone will automatically open. Take a picture of your Itemized Statement/EOB. Once you take a picture, you have the option to **Use** the current photo or to **Retake**. If the photo looks good, select **Use** to continue.

Please make sure the photo you take is readable and clear before submitting.



11. To finalize your upload, carefully review the attestation statement and select **Submit**.



AT&T 3G 10:00 AM 100%

Flex Claim or Card Receipt

1 2 3 4

back **Summary**

Date	Photos	Amount
Sep 19 2012	Photos 1	\$0.01

Read Carefully and Submit:
I understand that if I am requesting reimbursement from my reimbursement account(s) for the expenses itemized above, by submitting this form I certify that the expenses for which reimbursement is requested under the reimbursement accounts(s) were for services

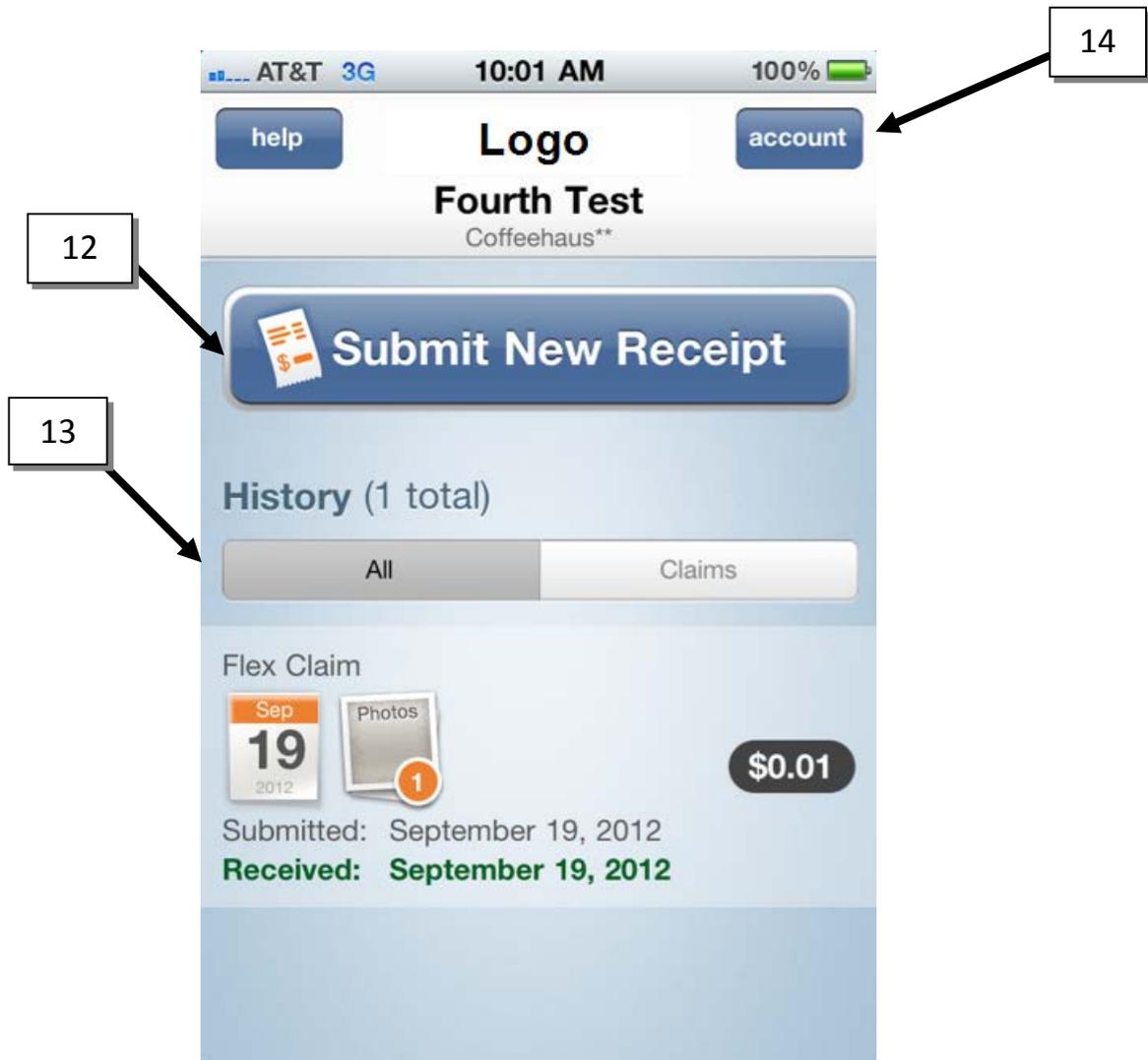
Submit

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12. After submitting your claim, you have the ability to submit another receipt by selecting **Submit New Receipt**.

13. If you select **All**, you can view the history of your MyFlexMobile claim submissions.

14. If you select **account**, you can view your benefits and balances.



15. After reviewing your benefit accounts, you can select **done** to submit a new claim or **Log Out** of your account.



The screenshot shows a mobile application interface. At the top, the status bar displays "AT&T 3G", "9:52 AM", and "100%" battery. Below the status bar, the word "Account" is centered. To the right of "Account" is a blue button labeled "done", which is pointed to by a black arrow from a box containing the number "15". Below "Account" is the word "Logo" in a large font, followed by "Fourth Test" and "Coffeehaus**". A blue button labeled "Log Out" is centered below this text. The main content area is titled "Current Benefits" and contains two sections: "FSA Dep.Care 2012" and "FSA Health 2012". Each section lists "Use it from:", "Claim it by:", and "Election Amount:" with corresponding dates and amounts. The "Available Balance" for FSA Dep.Care is shown as "\$0.00" in a dark grey pill-shaped button.

Current Benefits	
FSA Dep.Care	2012
Use it from:	1/1/2012 to 12/31/2012
Claim it by:	3/1/2013
Election Amount:	\$5,000.00
Available Balance	\$0.00
FSA Health	2012
Use it from:	1/1/2012 to 12/31/2012
Claim it by:	1/30/2013
Election Amount:	\$1,200.00

Don't forget you can also sign up to receive **text message** notifications when your claim has been processed. Find out more about this feature from your MyFlexOnline account.